# SARTURIUS

# Simplifying Progress



Sartorius Learning Center | Access Guide

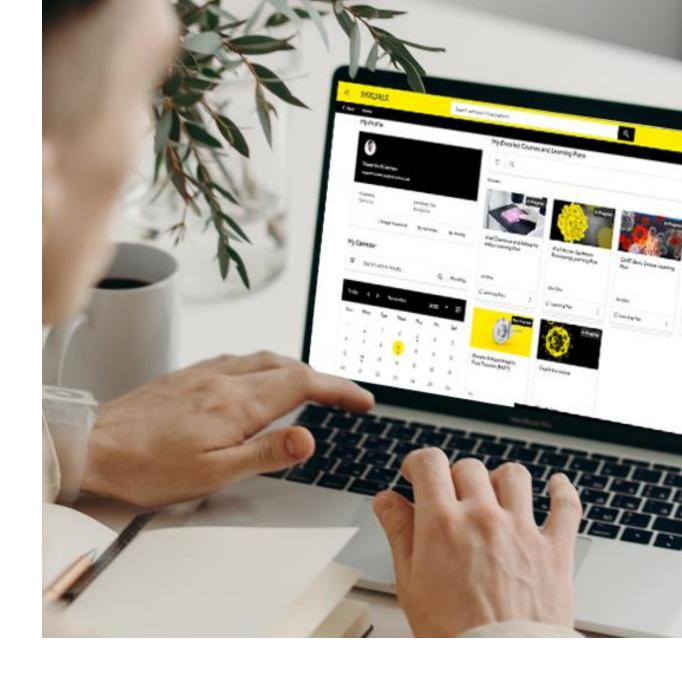
# Agenda

### Sartorius Customer

- How to register an account
- How to Sign in and change/reset password

### Sartorius Employee

- Registering into the Platform
- Signing into the Platform



# Sartorius Customer

# How to register your account

# Step 1: Click on the "Customer" button

# Step 1: Click on the "Don't have Sartorius ID, yet? Sign up" button

# Sartorius Learning Center For login information, please click here \*Sartorius employees logging in for the first time, please register your interest ○ Sartorius Employee\* Customer



# Step 3: Fill in all the data, then accept "terms and condition", Finally click on "Create Sartorius ID"

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### Create Your Sartorius ID

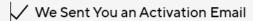
A single Sartorius ID and password gives you access to the digital Sartorius ecosystem: Sign in to My Sartorius, your

, ,	3 3 3
dividual customer portal, and seamlessly navigate throu	gh digital services such as our eShop.
Iready have a Sartorius ID? <u>Sign in here</u>	
Personal Data	
rst Name*	Last Name*
First Name	Last Name
mail Address* I	Telephone*
Email Address	Telephone
Company Data	
ompany Name*	
Company Name	
ountry*	State*
Country	State
reet*	Street Number*
Street	Street Number
ostal Code*	City*
Postal Code	City
ales Tax ID	
Sales Tax ID	
I would like to sign up for newsletters from Sartorius (Sartorius AG and its affiliated companies) based of my personal interests. I can revoke my consent at any time with effect for the future by clicking on the "unsubscribe" link in e-mails I have received.	
I accept the <u>terms of use</u> and <u>data privacy notice</u> .	
These fields are mandatory	0.1011.0

### An email will be sent to you for Activation

SARTURIUS # English

Dashboard > Create Your Sartorius ID



Your Sartorius ID has been created successfully. We have sent you an email containing an activation link to "vasanthmsn@yahoo.com".

Please follow the activation link to complete your registration.



Activate Sartorius ID

## Step 5: To Complete the registration "Set your password" and Click login

### SASTURIUS

Complete the Registration of Your Sartorius ID

The completion of your personal Sartorius ID is only one step away. To finalize the registration, please set a password.

### Set Your Password

Make sure your password neither contains parts of your name nor of your Sartorius ID

### Password requirements

- ✓ At least 8 characters
- ✓ At least one lower case letter
- ✓ At least one upper case letter
- ✓ At least one digit
- ✓ At least one of these: @, !, #, ?, \$, &, %
- ✓ No whitespaces

Password\*

......

Confirm your password\*

\*\*\*\*\*\*\*\*

Set Password and Login

### Step 6: You will be logged in to My Sartorius portal, from here click on "Learn with Sartorius" label to redirect to learning platform

SARTURIUS







+ Add new services

# Welcome, Vasanth!





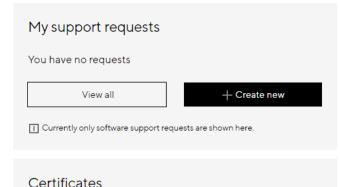


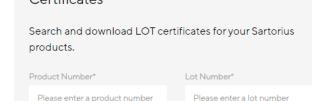


### Welcome to your Dashboard

This dashboard provides you a tailored overview on information, services, and functionalities for your day-to-day interactions with Sartorius. It is the entry point to the digital Sartorius ecosystem.

Feel free to explore our first functionalities. You can soon look forward to many further content and services.

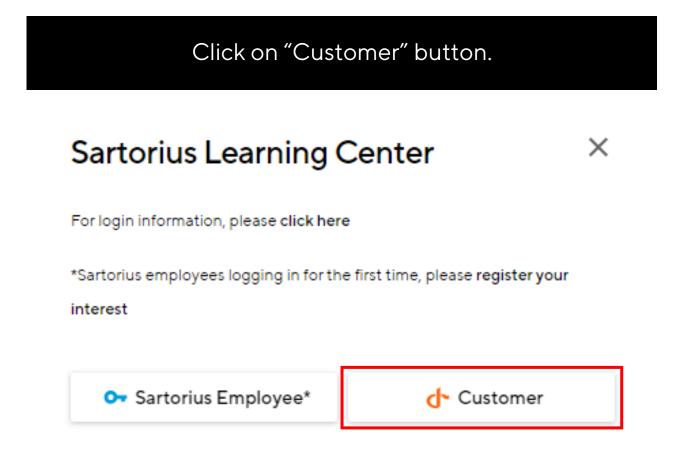




Q Search

# How to Sign in and change/reset password

Existing user who already registered Sartorius ID. To Sign Into the platform, click on "Customer" button.



# Enter the **Username** and click on "Next"

# SARTURIUS

Welcome to My Sartorius!

Sartorius ID

vasanthkrd@gmail.com

Keep me signed in

Next

Don't have a Sartorius ID, yet? Sign up

Forgot your password?



# SARTURIUS

Sign in with your password

vasanthkrd@gmail.com

Password

Sign In

Forgot your password?

Back to sign in

You will be successfully signed Into Sartorius Portal

# In case you forgot your password, or you need to reset your password, click on "Forgot password?"

# SARTURIUS

# Sign in with your password

vasanthkrd@gmail.com

Password

Sign In

Forgot your password?

Back to sign in

Enter your Sartorius ID, and click on "Email me a recovery link" to receive a link to reset password

### Recover Your Password

Please enter your Sartorius ID. We will then email you a recovery link.

Sartorius ID\*

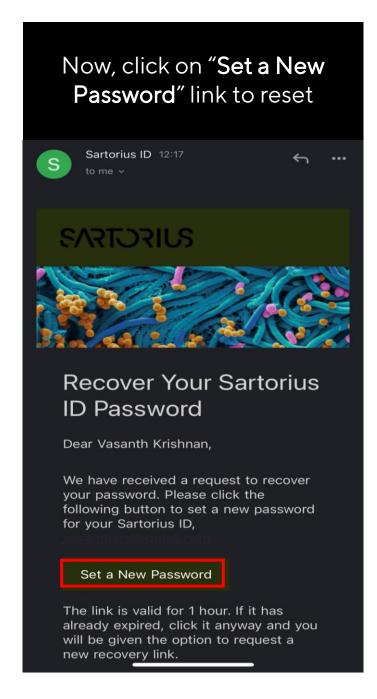
vasanthkrd@amail.com

Email me a recovery link

# An email is sent to your email with Password reset link

### ✓ Recovery Email Sent

An email has been sent if the email address you have entered is associated with a Sartorius ID. To reset your password, please click the password recovery link contained in this email.



# To complete, enter the new password and click on "Reset Password and Login"

### SARTURIUS



Make sure that your new password is different from your previous 10 passwords and does neither contain parts of your name nor your Sartorius ID.

### Password requirements

- ✓ At least 8 characters
- ✓ At least one lower case letter
- ✓ At least one upper case letter
- ✓ At least one digit
- ✓ At least one of these: @, !, #, ?, \$, &, %
- ✓ No whitespaces

Password\*

•••••

Confirm your password\*

•••••

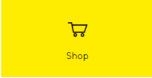
Reset Password and Login

# After successful login to Sartorius Portal, click on "Learn with Sartorius" label to redirect to learning platform



# Welcome, Vasanth!

+ Add new services







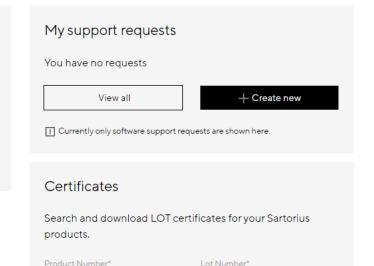
Please enter a product number



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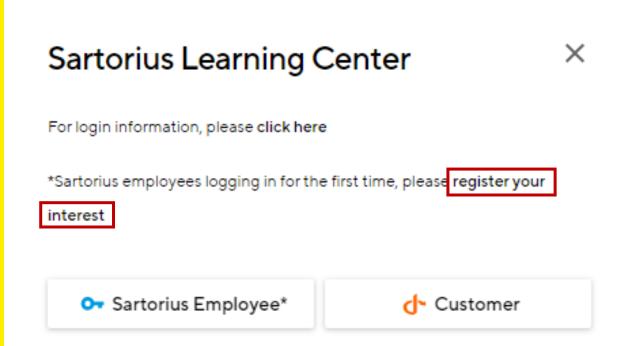
Please enter a lot number

# Sartorius Employee

# Registering into the Platform: Sartorius Employee

- To access the platform, first a leaner needs to be added as user on learning platform by requesting "Sartorius Learning Center".
- Then "admin" will add the user on the learning platform.

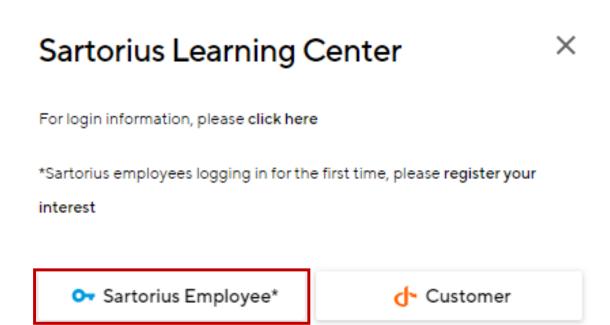
Note: User will get a notification post successful user creation on the platform



# Signing into the Platform: Sartorius Employee

- No need to create username or to remember credentials.
- Simply click on the "Sartorius employee" button to login to the platform, only when using Sartorius configured IT device.
- The login button works only for employees who are participating in Sartorius Academy courses.

**Note:** Password settings are not available within the platform



# Thank you.

Sartorius Learning Center Learningcenter@sartorius.com

